



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401

DARYL L. OSBY
FIRE CHIEF
FORESTER & FIRE WARDEN

January 05, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

41 January 5, 2016


PATRICK OGAWA
ACTING EXECUTIVE OFFICER

**APPROVE THE INCIDENTAL EXPENSES FOR THE GIRLS FIRE CAMP PROGRAM FOR THE
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The Fire Chief of the Consolidated Fire Protection District of Los Angeles County (District) is requesting your Honorable Board to approve the incidental expenses for the Girls Fire Camp Program to be held in 2016.

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:**

Authorize the Fire Chief of the District, or his designee, to incur incidental expenses up to \$8,250 for the Girls Fire Camp Program to conduct five one-day camps in 2016.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The District plans to host five one-day Girls Fire Camps throughout Los Angeles County in 2016 to expose young women, from the ages of 14 to 19, to the career opportunities within the District. Such exposure may encourage young women to consider careers in the fire service. We expect an estimated 80 participants per camp (400 total participants). These participants will be given an opportunity to personally interact with women who currently have careers in the District's fire stations and dispatching center.

The District seeks approval for the payment of expenses related to these five events not to exceed the total amount of \$8,250.

Implementation of Strategic Plan Goals

These camps relate to the County's Strategic Plan Goal 2, Community Support and Responsiveness, by effectively exposing young women to a career in the fire service.

FISCAL IMPACT/FINANCING

The incidental expenses for these five camps will not exceed \$8,250. Expenses include, but are not limited to, provision of t-shirts for the participants, light breakfast, lunch, and incidental costs. The District's 2015-16 Final Adopted Budget has sufficient funding for these expenses. There will be no impact to net County cost for these events.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Section 5.40.097 of the County Code provides authority for expenditure of funds for incidental expenses, including conferences and events. Under this section, department heads may expend an annual sum of \$5,000, up to \$500 per occurrence. Any expenditure exceeding this limit must be approved by the Board. The \$8,250 requested would be in addition to this authorized amount.

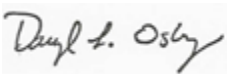
IMPACT ON CURRENT SERVICES (OR PROJECTS)

These camps will not have an immediate impact on services, but it is anticipated that exposing young women to the fire service will increase recruitment of women into the fire service in the future.

CONCLUSION

Upon approval by your Board, the District requests the Executive Office of the Board notify the District's Financial Management Division, Debra S. Aguirre, Acting Division Chief, at (323) 838-2301, when the documents become available.

Respectfully submitted,



DARYL L. OSBY

FIRE CHIEF, FORESTER & FIRE WARDEN

DLO:da

c: Chief Executive Officer
Acting Executive Officer, Board of Supervisors
County Counsel